

# Membership Application Form 2020-2021

# COMPANY'S LEGAL INFORMATION

**COMPANY'S NAME:** 

BRAND'S NAME:

**SECTOR OF ACTIVITY:** 

NUMBER OF EMPLOYEES WORLDWIDE:

NUMBER OF EMPLOYEES IN MYANMAR:

**REGISTRATION NUMBER:** 

INCORPORATED/REGISTERED IN MYANMAR: YES NO

- If « NO », please indicate the country of registration:
- If "YES", please indicate the year of registration in Myanmar:
- If "YES", please indicate the legal form:
  - 100% Myanmar company
  - Myanmar company with foreign shareholders
  - Myanmar/Foreign Joint-venture
  - 100% Foreign company
- If "Myanmar company with foreign shareholders" or "Joint-Venture", please indicate the names of the partners/shareholders:
- If your company is a branch, subsidiary or joint-venture, please indicate the names of the parent companie(s):
- Please indicate the nationality under which you wish your company to be registered at CCI France Myanmar (website, Membership directory...):
  - Myanmar
  - French
  - Other, please specify:



# **COMPANY'S CONTACTS**

# **COMPANY'S HEADQUARTER:**

- Headquarter's address:
- Headquarter's phone number:
- Headquarter's email:
- Headquarter's website:

# **COMPANY IN MYANMAR (if different from headquarter):**

- Company's address:
- Company's phone number:
- Company's email:
- Company's website:
- Company's Facebook page:
- Company's Linkedin:

# COMPANY'S REPRESENTATIVE IN MYANMAR (for Membership Directory):

- Title : Mr. Mrs. Ms. Dr.
- Full name:
- Position:
- Nationality:
- Email:
- Mobile number:
- Linkedin Profile:
- Professional Facebook profile:

## COMPANY'S HUMAN RESOURCES MANAGER IN MYANMAR:

- Title : Mr. Mrs. Ms. Dr.
- Full name:
- Position:
- Nationality:
- Email:
- Mobile number:
- Linkedin profile:
- Professional Facebook profile:



# COMPANY'S FINANCE MANAGER IN MYANMAR (for accounting purpose):

- Title : Mr. Mrs. Ms. Dr.
- Full name:
- Position:
- Nationality:
- Email:
- Mobile number:
- Linkedin profile:
- Professional Facebook profile:

# **COMPANY'S PRESENTATION FOR WEBSITE & MEMBERSHIP DIRECTORY**

Please fill in the following fields carefully. This information will be used for the presentation of your company on our website and in our Membership Directory.

We inform you that the information which you will provide here below will be used for the following:

- <u>Website</u>: Our website includes one page of presentation of each of our Members (please see the section here: <u>www.ccifrance-myanmar.org/en/our-members</u>) accessible to everyone for free. On this public page, we will share the following information about your company: name of company, public contact details of the company, logo, presentation of your company and activities, key facts, Internet links (website, Facebook, Linkedin, Youtube), files and documentation provided by you, pictures illustrating your activities. Your name and contact details will not be made public and will only be accessible to Members.
- <u>Membership Directory</u>: Our Directory includes one page of presentation of each of our Members, providing the following information: name of company, public contact details of the company, logo, presentation of your company and activities, key facts, Internet links (website, Facebook, Linkedin, Youtube), one picture illustrating your activity.

Our Membership Directory exists in 2 versions:

 <u>Public version</u>: This version is made public and is available for free to everyone on our website. We will only include your name and contact details in the public version of our Membership Directory, <u>if you specifically request us</u> to do so here below in the Membership Application Form.



 <u>Members only version</u>: This version is shared only with Members of CCI France Myanmar, with other CCI France in the world, and with CCI France International. A few hard copies are printed and given to administrations (Embassies, Ministries, professional associations) and partners. This version includes all information provided by you, including your name, position and contact details. If you wish for your contact details not to appear please indicate it here below in the present Membership Application Form.

# WE INFORM YOU THAT WE WILL NOT PUBLISH ANY INFORMATION REGARDING YOUR COMPANY, IF YOU HAVE NOT PROPERLY CHECK THE CONCERNED FIELDS HERE BELOW IN THE PRESENT MEMBERSHIP APPLICATION FORM, AND IF YOU HAVE NOT SIGNED THIS FORM.

For more information on how your data is collected, saved and used by CCI France Myanmar, please refer to our Private Data Policy notice available on our website or on request at: <u>director@ccifrance-myanmar.org</u>

In addition to the following information, please send us the following files:

- Your company's logo in high-resolution (.ai, .eps., .png, .jpg)
- 1 high-resolution picture illustrating your activity (landscape format)
- 1 picture of your Company's Country Representative in Myanmar
- Any document, file, link, video, PDF that you want us to share on the page presenting your company on our website
- PRESENTATION OF YOUR COMPANY (1000 signs maximum):
- KEY FACTS AND FIGURES (500 signs maximum):
- OTHER LINKS (Facebook, Linkedin, Twitter...):



	Benefits	Partner Members (\$1,700)	Corporate Members (\$750)	SME Members (\$450)	Organisation Members (\$350)	Individual Members (\$200)	Young Professional (\$150)
EVENTS BENEFITS	Your logo on roll-up at all events	•					
	Priority registration to all events	•					
	Free seats at AGM	3	2	1	1	1	1
	Free participation in breakfast events	•	•	•	•	•	•
	Member rate to networking cocktails	•	•	•	•	•	•
	Access to "Members only" events	•	•	•	•	•	•
COMMUNICATION BENEFITS	Your logo in all our communications	•					
	1 full-page advertisement in Membership Directory	•					
	1 annual post to promote you as a Partner Member	•					
	Annual advertorial on website and in newsletter	3	2	1	1		
	1 page of presentation on our website	•	•	•	•		
	1 page of presentation in our Membership Directory	•	•	•	•		
	1 interview for our Speak Up! Podcast	•	•	•	•		
	Organisation of 1 Open Doors visit	•	•	•	•		
	Sharing your news on website, in newsletter and on social media	•	•	•	•		
BUSINESS SUPPORT BENEFITS	Priority for free tickets to trade fairs, conferences and partner events	•					
	Free use of 1 hot desk in our Business Centre in Mandalay	3 days/month	2 days/month	1 day/month	1 day/month		
	Access to our SLACK Workspace	•	•	•	•	•	•
	Free support by our team	•	•	•	•	•	•
	Free matchmaking and contacts	•	•	•	•	•	•
	Free business intelligence (press reviews, calls for tenders, memos)	•	•	•	•	•	•
	Free access to our Members Committees (conditions apply)	•	•	•	•	•	•
	Discounts and access to services of other CCI France in Asia-Pacific	•	•	•	•	•	•
OTHER BENEFITS	Discounts on all business services and training programs	•	•	•	•	•	•



# I CHOOSE THE FOLLOWING MEMBERSHIP\*:

- YOUNG PROFESSIONAL (< 30 years old) \$150/year
- INDIVIDUAL (Nominative) \$200/year
- ORGANISATION (NGOs only) \$350/year
- SME (< 200 employees worldwide) \$450/year</li>
- CORPORATE (> 200 employees worldwide) \$750/year
- PARTNER (Sponsor) \$1700/year

\*Please check full conditions and full benefits on the following Annex 1. Membership is valid one full year starting on the date of payment for the first year, and for one year starting on the anniversary of the first payment for renewal of Membership for the following years.

### PLEASE CIRCLE YOUR CHOICE HERE BELOW, FOR YOUR MEMBERSHIP APPLICATION TO BE VALID AND TO LET US KNOW WHICH INFORMATION YOU ALLOW US TO PUBLISH ABOUT YOU:

YES	NO	When sending this form, I understand that my application for membership will be submitted for approval to CCI France Myanmar's Board of Directors, and such approval of Membership is at the Board of Directors' discretion and will be confirmed by email.
YES	NO	<u>Public Website</u> I allow CCI France Myanmar to publish the presentation of my company on their website and to make this information public and accessible to everyone. I agree that my name and contact details will not be made public, but will be accessible to Members of CCI France Myanmar.
		Public Version of the Membership Directory
YES	NO	I allow CCI France Myanmar to publish the presentation of my company on their Membership Directory and to make this information public and accessible to everyone.
YES	NO	I request CCI France Myanmar to publish my name and contact details in the public version of their Membership Directory, accessible for free to everyone.
		"Members Only" Version of the Membership Directory
YES	NO	I allow CCI France Myanmar to publish the presentation of my company in the version of their Membership Directory only accessible to Members, administrations and partners.
YES	NO	I allow CCI France Myanmar to publish my name and contact details in the version of their Membership Directory accessible only to Members, administrations and partners.

For more information on how your data is collected, saved and used by CCI France Myanmar, please refer to our Private Data Policy notice available on our website or on request at: <u>director@ccifrance-myanmar.org</u>

• I have read, I understand, and I agree to abide by the terms and conditions set out in the following Annex 1.

In

Date:

Signature:

Name: Position:



# ANNEX 1 Terms & Conditions

## I. DEFINITIONS

The following definitions apply throughout these Terms and Conditions:

- "Applicant" means an individual or entity seeking admission to become a Member of CCI France Myanmar
- "CCI France Myanmar" means the French Myanmar Chamber of Commerce and Industry registered in Myanmar
- "Member" means an individual or entity having successfully registered as a Member of CCI France Myanmar

#### **II. HOW TO APPLY FOR MEMBERSHIP?**

When applying for membership, the Applicant shall send the following documents:

- The Membership Application Form dully completed
- Logo of the Applicant's entity
- Picture of the Applicant's main contact person(s) (General Management, Representatives, Country Manager...)

The Applicant shall send the above documents to: CCI France Myanmar - Times City – Office Tower n°2 – 16th Floor – Units 11 & 12 Between Hanthawaddy & Kyuntaw Road - Kamayut Township – Yangon - Myanmar

Or, by email at: Mr. Guillaume Rebière - <u>director@ccifrance-myanmar.org</u> Mrs. May Myo Thant - <u>finance.manager@ccifrance-myanmar.org</u> Mrs. Pascaline Griffon - <u>business.executive@ccifrance-myanmar.org</u>

#### **III. PAYMENT**

Payment of membership fees is **due upon reception of the invoice sent by CCI France Myanmar**. The Applicant shall check the below conditions regarding deadlines for payment of membership fees, refund, and termination of membership. **Payment can be either made by bank transfer or in cash.** For more information or to get CCI France Myanmar bank account details, the Applicant can contact: Mrs. May Myo Thant – Finance Manager – <u>finance.manager@ccifrance-myanmar.org</u>

#### **IV. TYPES & CONDITIONS OF MEMBERSHIP**

#### • YOUNG PROFESSIONAL - \$150

#### Conditions:

- Young employee or young entrepreneur under 30 years old
- Limited to 2 years before upgrading for a different type of membership
- Nominative membership (only apply to one person and not to other employees in the company)

Benefits:

- Only apply to the person, not to the other employees of the company
- No promotion of your company and of its activities
- See table of benefits on page 4 of the Membership Application Form here above.

#### INDIVIDUAL MEMBERSHIP - \$200

#### Conditions:

• Individual - Nominative membership (only apply to one person and not to other employees in the company)

Benefits:

- Only apply to the person, not to the other employees of the company
- No promotion of your company and of its activities
- See table of benefits on page 4 of the Membership Application Form here above.



#### o ORGANISATION MEMBERSHIP - \$350

#### Conditions:

• Non-profit organisation, NGOs working/registered in Myanmar

#### Benefits:

- Apply to all employees of the organization
- Allows promotion of your organization and its activities
- See table of benefits on page 4 of the Membership Application Form here above.

#### SME MEMBERSHIP - \$450

#### Conditions:

- Small and medium foreign-invested companies (less than 200 employees worldwide)
- Myanmar companies with less than 200 employees

#### Benefits:

- Apply to all employees of the company
- Allows promotion of your company and its activities
- See table of benefits on page 4 of the Membership Application Form here above.

#### • CORPORATE MEMBERSHIP - \$750

#### Conditions:

- Large international companies (more than 200 employees worldwide)
- Myanmar companies with more than 200 employees

#### Benefits:

- Apply to all employees of the company
- Allows promotion of your company and its activities
- See table of benefits on page 4 of the Membership Application Form here above.

#### o PARTNER MEMBERSHIP - \$1700

#### Conditions:

• Open to all companies

#### Benefits:

- Apply to all employees of the company
- Allows promotion of your company and its activities
- Full benefits and high visbility
- See table of benefits on page 4 of the Membership Application Form here above.

#### **V. CONDITIONS**

Payment of full membership fees by the Applicant gives rights to a whole year of membership, <u>starting from the date of</u> <u>payment at any time during the year for new Members, and on the anniversary date of first payment of Membership for</u> <u>renewed Members.</u>

#### 5.1 – Membership renewal

**Renewal membership fees have to be paid in full one month before the end of the Membership**. In case of non-payment of membership fees at the end of one-year term of the Membership, all membership rights and benefits will be forfeited and lost by the Applicant. In that case, the Applicant will not be considered to be a Member of CCI France Myanmar anymore until payment is received.

In case of delayed/late payment of the renewal of Membership, the validity of the renewed Membership will be one year starting on the anniversary of the date of the first payment of Membership.



#### 5.2 – New membership

Any new applicant must pay the full Membership fees for one year to become a member of CCI France Myanmar. The Membership term is one full year starting on the date of payment of the Membership fees.

Applicants have to meet the conditions of the type of membership for which they apply. CCI France Myanmar reserves the right to terminate a membership, including without limitation, if the Member has provided false information, does not meet the conditions attached to its selected type of membership, or does not abide by the provisions of CCI France Myanmar's Memorandum and Articles of Association.

In case of termination of the membership by CCI France Myanmar, the terminated Member will only be entitled to the refund of its membership fees on a pro-rata basis calculated according to the remaining number of days until the end of the concerned one-year term of Membership.

#### **VI. COMMUNICATION**

The use of **"Member of CCI France Myanmar"** logo is free of charge for Members under the following conditions: it should not be used to harm the image of CCI France Myanmar or the one of services offered by CCI France Myanmar, it should not mislead any third party into believing that CCI France Myanmar in any way guarantees the quality of the products/services or the reputation of the Member making use of the "Member of CCI France Myanmar" logo.

The use of the **"Member of CCI France Myanmar"** logo cannot engage the responsibility of CCI France Myanmar in any way. The **"Member of CCI France Myanmar"** logo remains the property of CCI France Myanmar. In case of failure by any Member to abide bythe above conditions or, more generally, in case of any use contrary to CCI France Myanmar interests, CCI France Myanmar reserves the right to prohibit the use of the **"Member of CCI France Myanmar"** logo and to require its immediate withdrawal upon written notice.

In

Date:

Signature:

Name: Position: