

With you, all the way to the top!

Business Services

Membership

Trainings & HR Services

**Catalogue of services  
2020**

# Our Partner Members



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**EXPLORE**  
*new opportunities*



## **BUSINESS SERVICES**

We have been supporting companies in Myanmar for more than 20 years, since 1996.

Benefit from our deep expertise, our large network, and our wide range of services to prospect, enter and develop in the Myanmar market.

# “EXPLORE MYANMAR” PACKAGES

## Market studies / Sourcing missions

**Rate:** Price on demand

**Services include:**

- Analysis and presentation of your sector (data, evolution, key players, prospective, SWOT...)
- Tailor-made market research for distributors or suppliers in your sector
- Presentation of the study by our team

## Business Visit

**Rate:** \$500

**Services include:**

- Business Visa to Myanmar
- Transfer from & to airport
- Booking in a hotel of your choice (*price of hotel room not included*)
- Introductory meeting at CCI France Myanmar for a presentation of the market
- Free access to our Business Centre if you need to connect and work (*for the duration of your stay limited to 3 days*)
- Free access to a meeting room for your meetings if requested (*depending on availability*)
- Free organization of 3 business meetings

## Optional package

**Rate:** Price on demand

**Services include:**

- Organisation of business meetings with potential partners/distributors/suppliers
- Transport to all meetings
- Participation in meetings of one of our staff for translation, if needed/required
- Report following your meetings prepared by our team
- Follow-up with your prospects by our team



# “FIRST STEPS” PACKAGES

## Create your company

*This package helps you prepare the creation of your company in Myanmar, so that you can start your operations in the best conditions*

**Rate:** \$300

### Services include:

- Introductory meeting with CCI France Myanmar for presentation of the market
- General presentation of your sector
- Sharing of business intelligence and market data at our disposal
- 1 free meeting for advice/counsel on business plan with a professional of your sector
- 1 free introductory meeting with a law firm
- Organisation of 3 meetings with banks, supplier and service providers
- Emails of introduction to Members
- Contacts sharing of potential partners

### Not included:

- Additional legal services by law firm, registration of company (DICA, MIC...), obtention of licences, other administrative processes...

## Wage Portage/Umbrella Contract

*This package includes domiciliation in our Business Centre, and allows you to be represented in Myanmar without registering a company*

**Rate:** \$150/month + 10% of gross salary

### Services include:

- Support in recruitment of your representative
- 1-year Membership at CCI France Myanmar
- 1 desk in our Business Centre (\$200/month)
- Employment contract with CCI France Myanmar for your representative in Myanmar
- Admin services:
  - Monthly payroll
  - Advance on expenses
  - Income taxes
  - Visa and stay permit
  - and other admin processes
- Daily support and direct access to our team
- Access to our network and contacts
- Free access to events in our Business Centre



Come on in,  
we're open for  
business!

## Commercial Representation

*This package allows you to be represented in Myanmar without registering a company*

Rate: \$200/day (8 hours)

### Services include:

- Time-share sales agent in Myanmar (CCI France Myanmar Team)
- Market research report and prospection
- Preparation of your literature/communication in Burmese language
- Meetings with prospects/clients/distributors/suppliers
- Representation of your company during trade fairs/conferences/business events
- Meeting reports



# “BUSINESS CENTRE” PACKAGES

## *in Yangon & Mandalay*

### Office Renting/Domiciliation

*This package allows your start small, or to domicile your company representative when using our Wage portage/Umbrella contract service*

Rate:

Capacity	Members	Non-Members
Indiv. hotdesk	\$200/month	\$250/month
2-person office	\$400/month	\$500/month
4-person office	\$900/month	\$1,150/month
6-person office	\$1,300/month	\$1,600 month

Services include:

- Mail and reception service
- Electricity + Wi-Fi connection
- Free unlimited access to meeting rooms (depending on availability)
- Printing and scanning
- Free flow of coffee, tea and water
- Free access to events in our Business Centre
- IT support if necessary
- Direct access to our team for support
- 1 day/month of free access to our other Business Centre (Yangon/Mandalay)

### Virtual Domiciliation

*This package allows you to use our Business Centre as your official business address in Myanmar*

Rate:

- **Members** - \$80/month (1-year contract)
- **Non-Members** - \$100/month (1-year contract)

Services include:

- Domiciliation address of your company in our Business Centre
- Mail and message reception services
- Free access to our meeting rooms (2 hrs/week)
- Free access to an individual hotdesk in our Business Centre (2 hrs/week)
- Free access to events in our Business Centre
- Direct access to our team for support
- 1 day/month of free access to our other Business Centre (Yangon/Mandalay)





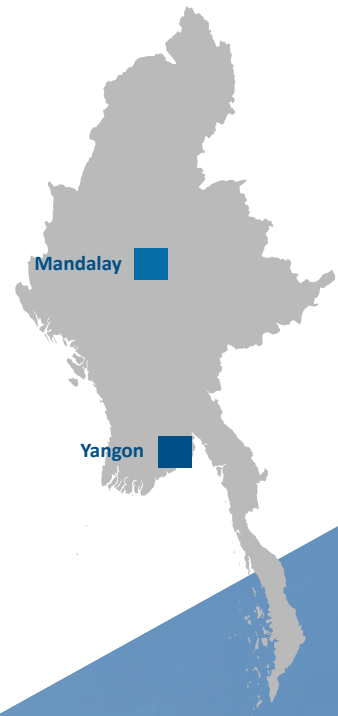
## Meeting/Training Rooms

Rate:

Capacity	Members		Non-Members	
	1/2 Day	Full Day	1/2 Day	Full Day
6 persons	\$50	\$80	\$100	\$160
30-40 persons	\$100	\$160	\$200	\$320

### Services include:

- Free WiFi Internet Access
- Free access to scanner and printer (max. 10 pages)
- Unlimited water, coffee, tea (no food)
- Equipment (TV or Video-projector + screen)



*“ Ready-to-use offices,  
in prestigious buildings,  
at premium locations!*



# OTHER BUSINESS SERVICES

## Organisation of Your Event

*Benefit from our experience and contacts to organise your business or social event in Myanmar*

### Management fees:

- Webinar - \$100 for members
- Conference - from \$150 for members
- Gala Dinner (1 evening) - \$1,000
- Other event - On demand

### Services include:

- Preparation meeting with you to discuss your budget, concept, targets, and other details
- Negotiations with venues and suppliers
- Propositions of quotations and concepts
- Organisation of the event with suppliers
- Use of our network of contacts for invitations
- Promotion of your event on our media
- Management of the organisation on site

### Not included:

- The package only includes management fees. It doesn't include all the services and equipment provided by suppliers (venue, F&B, sound & video, performances, printing, and so on)

## Business Surveys

**Rate:** on demand

### Presentation of service:

- Employee satisfaction survey
- Sectorial salary survey
- Annual Myanmar Salary Survey

## Translation of Commercial Literature (Burmese/Fr/Eng)

**Rate:** \$25/page

### Presentation of service:

- Translation of commercial literature (brochures, leaflets, website, posters, other documents) from French/English to Burmese or from Burmese to French/English



Who said you  
had to do it alone?

## Advertising Packages

*Buy advertisement space in our publications to promote your company, products, services*

### Rates for 1 full page:

- Myanmar Salary Survey - \$500
- Human Resources Guide - \$300
- Entrepreneurs' Guide - \$300
- Membership Directory - \$500 (*free of charge for Partner Members*)

### Not included:

- Design of your advertisement

*Please contact us for more information on each of these publications.*



*Grow in our*  
**COMMUNITY**



## **MEMBERSHIP**

Our business community of Members brings together more than 150 companies of 15 nationalities (45% French, 40% Myanmar, 15% others).

Join our community to get access to:

- our network of 3,000+ business contacts
- our 40+ annual business events
- our 20,000+ contacts on social media
- special discounts on all our services
- our team and business intelligence

# MEMBERSHIP PACKAGES

	Benefits	Partner Member (\$1,700)	Corporate Member (\$750)	SME Member (\$450)	Non-Profit Org. (\$350)	Individual Member (\$200)	Young Professional (\$150)
<b>EVENTS BENEFITS</b>	Your logo on roll-up at all events	•					
	Priority registration to all events	•					
	Free seats at AGM	3	2	1	1	1	1
	Free participation in breakfast events	•	•	•	•	•	•
	Member rate to networking cocktails	•	•	•	•	•	•
	Access to "Members only" events	•					
	Your logo in all our communications	•					
	1 full-page advertisement in Membership Directory	•					
<b>COMMUNICATION BENEFITS</b>	1 annual post to promote you as Partner Member	•					
	Annual advertorial on website and in newsletter	3	2	1	1		
	1 page of presentation on our website	•	•	•	•		
	1 page of presentation in our Membership Directory	•	•	•	•		
	1 interview for our Speak Up! Podcast	•	•	•	•		
	Organisation of 1 "Open Door" visit	•	•	•	•		
	Sharing your news on website, in newsletter and on social media	•	•	•	•		
<b>BUSINESS SUPPORT BENEFITS</b>	Priority for free tickets to trade fairs, conferences and partner events	•					
	Free use of 1 hot desk in our Business Centre in Mandalay	3 days/month	2 days/month	1 day/month	1 day/month		
	Access to our SLACK Workspace	•	•	•	•	•	•
	Free matchmaking and contacts	•	•	•	•	•	•
	Free business intelligence (press reviews, calls for tenders, memos...)	•	•	•	•	•	•
	Free support by our team	•	•	•	•	•	•
	Free Access to our Members Committees (conditions apply)	•	•	•	•	•	•
	Discounts on all business services and training programs	•	•	•	•	•	•



# EXTEND YOUR BUSINESS NETWORK

## Networking Events & Contacts

*Participate in our 40+ annual Networking Events and Conferences, and get access to our network of 3,000+ business contacts. With us, you will be at the right place, at the right time!*

### Included in Membership:

- Free participation in our breakfast conferences and networking events (Connect@Breakfast, Seminars, Breakfast Talks, French Ambassador's Brief, Training Seminars)
- Members' rate at joint Networking Cocktails
- Access to Members only events
- Free participation in Annual General Meeting
- Free invitations to partnering trade fairs and conferences
- Free participation in Open Door events
- Free introduction to contacts by our team
- Access to our Members Committees (additional fees may apply)

## Promote Your Company

*Benefit from our communication services, advertising packages, and 20,000+ contacts on social media to promote your company. Be visible, be out there!*

### Included in Membership:

- Free page of presentation of our Website
- Free page of presentation in our Directory
- Free sharing of news, articles, posts about your company on social media (>20,000 contacts)
- "Member of the Day" – 1 post/year to promote your company on social media
- "Member of the Week" – 1 interview/year to promote your company on social media and in our newsletter
- "Business Talks" – Organisation of business events to present your activities
- "Open Doors" – Organisation of 1 free visit of your company per year
- 1 Full page of advertising in our Membership Directory (Partner Members only)
- Your logo in all communication + events (Partner Members only)



*Open up  
to the world* ”

## Save up to \$4,000/year on Services

*Get special Members' discounts on business services, events, trainings... Do more, with less!*

### Included in Membership:

- Free participation in events - Save up to \$500
- Discount on trainings - Save up to \$500
- Discount on Business Centre and meeting rooms - Save up to \$2,500
- Free posting of job offers – Save up to \$500
- Free promotion of your company
- Free invitations to trade fairs and conferences
- Free introductions to business contacts
- Exclusive promotions and offers for Members
- Free access to our team
- **Joy of being a Member - Priceless**



**BUILD**  
*your capacity*



## **TRAININGS & HUMAN RESOURCES SERVICES**

We have developed a wide range of services to address the challenge of human resources in Myanmar.

Benefit from our experience to recruit the right team, to build up their capacities, and to retain them with our training programs.



# “RECRUITMENT” PACKAGES

## Job Posting

### Rate:

- **Members** - Free of charge
- **Non-Members** - \$50/month

### Services include:

- Posting of your job offer on our Recruitment Platform
- Promotion on social media (>20,000 contacts)
- Publication in our Newsletter (>2,000 contacts)
- Free introduction with headhunters and recruitment agencies

## Recruitment Service

### Rate:

- **Members** - \$100 fees + 10% gross salary
- **Non-Members** - \$100 fees + 15% gross salary

### Services include:

- Counsel in defining your needs
- Advice on how to build your job offer
- Publishing and sharing of your job offer (see “Job Posting” Package)
- Pre-selection of candidates
- First interviews and selection of finalists
- Support in choosing the right candidate
- Follow-up until completion of recruitment

## Wage Portage

*This package includes domiciliation in our Business Centre, and allows you to be represented in Myanmar without registering a company*

**Rate:** \$150/month + 10% of gross salary

### Services include:

- Support in recruitment of your representative
- 1-year Membership at CCI France Myanmar
- 1 desk in our Business Centre (\$200/month)
- Employment contract with CCI France Myanmar for your representative in Myanmar
- Admin services
- Daily support and direct access to our team
- Access to our network and contacts
- Free access to events in our Business Centre

“ *Need to hire the right team or to have a representative in Myanmar?* ”



# PROFESSIONAL TRAINING PROGRAMS

## Corporate Training

*Custom-made training for your team only, adapted to your needs, and taking place in your company.*

**Rate:** Price on demand

### Services include:

- Advice on objectives of the training
- Preparation of the training with one of our trainers
- Possibility of translation in Burmese language (additional fees may apply)
- Tailor-made training for your staff in your own premises
- Follow-up on training and post-evaluation with you and the trainer
- Training certificate provided to the participants
- Free access to 1 of our morning seminars for the participants

## Professional Training

*Regular training taking place at CCI France Myanmar office or online. Please check our Training Catalogue for more information on our training programs.*

### Rates for 24-hour to 30-hour trainings:

- **Members** - \$250
- **Non-Members** - \$350

### Services include:

- Training at CCI France Myanmar in small groups on a large range of topics
- Professional trainers with international and Myanmar experience
- Short modules of 24-hour to 30-hour trainings depending on your needs
- Training certificate provided to the participants
- Free access to 1 morning seminar for the participants

### Examples of trainings:

- Human Resources, Legal & Compliance, Digital Marketing, Executive Assistant, Leadership & Management, Customer Services, Finance & Accounting, Communication & Branding, Sales



“ **No1 choice of  
No1 companies** ”

## **Workshops (up to 6 hours)**

*Regular workshops taking place at CCI France Myanmar or online. Please check our Training Catalogue for more information on our training programs.*

### **Rates/module:**

- **Members** - \$35
- **Non-Members** - \$50

### **Rates/package (5 modules):**

- **Members** - \$140
- **Non-Members** - \$200

### **Examples of trainings:**

- Hospitality Management, Supervisory Skills, Effective Problem Solver, Sales Fundamentals, Business Communication...

**Accor**  
**AGS Four Winds**  
**Artelia**  
**Atalian**  
**Bioderma**  
**Byma**  
**Cathay Pacific**  
**CB Bank**  
**City Mart**  
**CMA CGM**  
**Colliers International**  
**Conyat Create**  
**Exera**  
**Ikon Mart**  
**Legrand**  
**KBZ Bank**  
**Médecins Sans Frontières**  
**Melia Hotel**  
**My World**  
**Nestlé**  
**PTTEP**  
**RMA Group**  
**Schindler**  
**Schneider Elec.**  
**Sule Shangri La**  
**Synapse**  
**Total**  
**Vinarco**  
**WWF**  
**Yangoods**  
**Yoma Group**  
...



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[contact@ccifrance-myanmar.org](mailto:contact@ccifrance-myanmar.org)

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