

With you, all the way to the top!

Business Services

Membership

Trainings & HR Services

**Catalogue of services
2019**

Our Partner Members



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EXPLORE

new opportunities



BUSINESS SERVICES

We have been supporting companies in Myanmar for more than 20 years, since 1996.

Benefit from our deep expertise, our large network, and our wide range of services to prospect, enter and develop in the Myanmar market.

“EXPLORE MYANMAR” PACKAGES

Market studies / Sourcing missions

Rate: Price on demand

Services include:

- Analysis and presentation of your sector (data, evolution, key players, prospective, SWOT...)
- Tailor-made market research for distributors or suppliers in your sector
- Presentation of the study by our team

Business Visit

Rate: \$500

Services include:

- Business Visa to Myanmar
- Transfer from & to airport
- Booking in a hotel of your choice (*price of hotel room not included*)
- Introductory meeting at CCI France Myanmar for a presentation of the market
- Free access to our Business Centre if you need to connect and work (*for the duration of your stay limited to 3 days*)
- Free access to a meeting room for your meetings if requested (*depending on availability*)
- Free organization of 3 business meetings

Optional package

Rate: Price on demand

Services include:

- Organisation of business meetings with potential partners/distributors/suppliers
- Transport to all meetings
- Participation in meetings of one of our staff for translation, if needed/required
- Report following your meetings prepared by our team
- Follow-up with your prospects by our team



“No need to look, we’ll find it for you!”

“FIRST STEPS” PACKAGES

Create your company

This package helps you prepare the creation of your company in Myanmar, so that you can start your operations in the best conditions

Rate: \$300

Services include:

- Introductory meeting with CCI France Myanmar for presentation of the market
- General presentation of your sector
- Sharing of business intelligence and market data at our disposal
- 1 free meeting for advice/counsel on business plan with a professional of your sector
- 1 free introductory meeting with a law firm
- Organisation of 3 meetings with banks, supplier and service providers
- Emails of introduction to Members
- Contacts sharing of potential partners

Not included:

- Additional legal services by law firm, registration of company (DICA, MIC...), obtention of licences, other administrative processes...



Wage Portage/Umbrella Contract

This package includes domiciliation in our Business Centre, and allows you to be represented in Myanmar without registering a company

Rate: \$300/month + 15% of gross salary

Services include:

- Support in recruitment of your representative
- 1-year Membership at CCI France Myanmar
- 1 desk in our Business Centre (\$250/month)
- Employment contract with CCI France Myanmar for your representative in Myanmar
- Admin services:
 - Monthly payroll
 - Advance on expenses
 - Income taxes
 - Visa and stay permit
 - and other admin processes
- Daily support and direct access to our team
- Access to our network and contacts
- Free access to events in our Business Centre

Commercial Representation

This package allows you to be represented in Myanmar without registering a company

Rate: \$200/day (8 hours)

Services include:

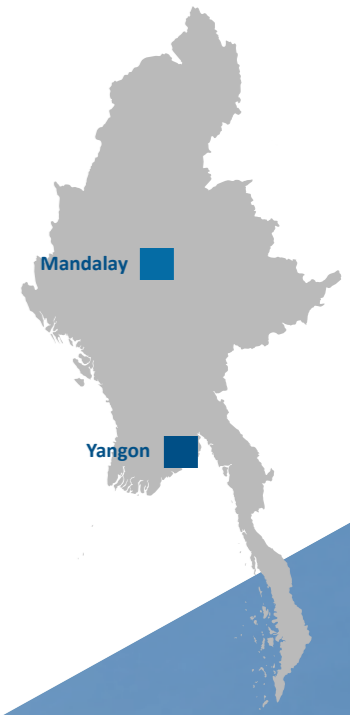
- Time-share sales agent in Myanmar (CCI France Myanmar Team)
- Market research report and prospection
- Preparation of your literature/communication in Burmese language
- Meetings with prospects/clients/distributors/suppliers
- Representation of your company during trade fairs/conferences/business events
- Meeting reports



Come on in,
we're open for
business!

“BUSINESS CENTRE” PACKAGES

in Yangon & Mandalay



Office Renting/Domiciliation

This package allows your start small, or to domicile your company representative when using our Wage portage/Umbrella contract service

Rate:

Capacity	Members	Non-Members
Indiv. hotdesk	\$250/month	\$400/month
2-person office	\$650/month	\$800/month
3-person office	\$950/month	\$1,100/month
4-person office	\$1,200/month	\$1,400 month

Services include:

- Mail and reception service
- Electricity + Wi-Fi connection
- Free unlimited access to meeting rooms (depending on availability)
- Printing and scanning
- Free flow of coffee, tea and water
- Free access to events in our Business Centre
- IT support if necessary
- Direct access to our team for support
- 1 day/month of free access to our other Business Centre (Yangon/Mandalay)



Virtual Domiciliation

This package allows you to use our Business Centre as your official business address in Myanmar

Rate:

- **Members** - \$80/month
- **Non-Members** - \$100/month

Services include:

- Domiciliation address of your company in our Business Centre
- Mail and message reception services
- Free access to our meeting rooms (2 hrs/week)
- Free access to an individual hotdesk in our Business Centre (2 hrs/week)
- Free access to events in our Business Centre
- Direct access to our team for support
- 1 day/month of free access to our other Business Centre (Yangon/Mandalay)

Meeting/Training Rooms

Rate:

Capacity	Members		Non-Members	
	1/2 Day	Full Day	1/2 Day	Full Day
10 to 15 persons	\$50	\$80	\$100	\$160
20 to 30 persons	\$100	\$160	\$200	\$320

Services include:

- Reception service
- Free flow of coffee, tea and water
- Wi-Fi Internet connection
- Equipment (TV or Video-projector)
- Printing/Scanning

“Ready-to-use offices, in prestigious buildings, at premium locations!”



OTHER BUSINESS SERVICES

Organisation of Your Event

Benefit from our experience and contacts to organise your business or social event in Myanmar

Management fees:

- Conference (2 hrs) - \$300
- Gala Dinner (1 evening) - \$1,000
- Other event - On demand

Services include:

- Preparation meeting with you to discuss your budget, concept, targets, and other details
- Negotiations with venues and suppliers
- Propositions of quotations and concepts
- Organisation of the event with suppliers
- Use of our network of contacts for invitations
- Promotion of your event on our media
- Management of the organisation on site

Not included:

- The package only includes management fees. It doesn't include all the services and equipment provided by suppliers (venue, F&B, sound & video, performances, printing, and so on)



Business Surveys

Rate: on demand

Presentation of service:

- Employee satisfaction survey
- Sectorial salary survey
- Annual Myanmar Salary Survey

Translation of Commercial Literature (Burmese/Fr/Eng)

Rate: \$25/page

Presentation of service:

- Translation of commercial literature (brochures, leaflets, website, posters, other documents) from French/English to Burmese or from Burmese to French/English

Advertising Packages

Buy advertisement space in our publications to promote your company, products, services

Rates for 1 full page:

- Myanmar Salary Survey - \$500
- Human Resources Guide - \$300
- Entrepreneurs' Guide - \$300
- Membership Directory - \$500 (*free of charge for Partner Members*)

Not included:

- Design of your advertisement

Please contact us for more information on each of these publications.



Who said you
had to do it alone?

Grow in our COMMUNITY



MEMBERSHIP

Our business community of Members brings together close to 200 companies of 15 nationalities (45% French, 40% Myanmar, 15% others).

Join our community to get access to:

- our network of 3,000+ business contacts
- our 30+ annual business events
- our 20,000+ contacts on social media
- special discounts on all our services
- our team and business intelligence

MEMBERSHIP PACKAGES

	Benefits	Partner Member (\$1,700)	Corporate Member (\$750)	Ordinary Member (\$450)	Non-Profit Org. (\$350)	Individual Member (\$200)	Young Professional (\$150)
EXPLORE new opportunities	Priority for free invitations	•					
	Priority to VIP visits	•					
	Free desk in Business Centre in Mandalay	3 days/month	2 days/month	1 day/month	1 day/month		
	Free introduction to contacts	•	•	•	•	•	•
	Free access to our team	•	•	•	•	•	•
	Free access to publications	•	•	•	•	•	•
	Discounts on Business Centre	•	•	•	•	•	•
	Discounts with CCI France in Asia-Pacific	•	•	•	•	•	•
Grow in our COMMUNITY	Free ad in our Membership Directory	•					
	Logo on all communications + events	•					
	1 ad/year on social media + newsletter	•					
	Priority to exclusive events	•					
	1 Promotion in monthly newsletter	•					
	Organisation of 1 "Open Door" event	•	•	•	•		
	1 post/year on social media	•	•	•	•		
	Advertorial on website + newsletter	3/year	2/year	1/year	1/year		
	Free presentation in Directory and website	•	•	•	•		
	Organisation of Business Talks at CCI France Myanmar	•	•	•	•		
	Free invitation to AGM	3	2	1	1	1	1
	Free interview as "Member of the week"	•	•	•	•	•	•
	Access to "Members only" offers	•	•	•	•	•	•
	Free entrance to breakfast events	•	•	•	•	•	•
	Sharing of your news in communications	•	•	•	•	•	•
Access to our Members Committees	•	•	•	•	•	•	
BUILD your capacity	Free posting of job offers on our website	•	•	•	•	•	•
	Free access to CVs on our website	•	•	•	•	•	•
	Discounts on HR services	•	•	•	•	•	•
	Discounts on Trainings	•	•	•	•	•	•
	Free entrance to seminars	•	•	•	•	•	•



“Get high
benefits
for a
low price”

EXTEND YOUR BUSINESS NETWORK

Networking Events & Contacts

Participate in our 30+ annual Networking Events and Conferences, and get access to our network of 3,000+ business contacts. With us, you will be at the right place, at the right time!

Included in Membership:

- Free participation in our breakfast conferences and networking events (Connect@Breakfast, Seminars, Breakfast Talks, French Ambassador's Brief, Training Seminars)
- Members' rate at joint Networking Cocktails
- Access to Members only events
- Free participation in Annual General Meeting
- Free invitations to partnering trade fairs and conferences
- Free participation in Open Door events
- Free introduction to contacts by our team
- Access to our Members Committees (additional fees may apply)



Promote Your Company

Benefit from our communication services, advertising packages, and 20,000+ contacts on social media to promote your company. Be visible, be out there!

Included in Membership:

- Free page of presentation of our Website
- Free page of presentation in our Directory
- Free sharing of news, articles, posts about your company on social media (>20,000 contacts)
- "Member of the Day" – 1 post/year to promote your company on social media
- "Member of the Week" – 1 interview/year to promote your company on social media and in our newsletter
- "Business Talks" – Organisation of business events to present your activities
- "Open Doors" – Organisation of 1 free visit of your company per year
- 1 Full page of advertising in our Membership Directory (Partner Members only)
- Your logo in all communication + events (Partner Members only)

Save up to \$4,000/year on Services

Get special Members' discounts on business services, events, trainings... Do more, with less!

Included in Membership:

- Free participation in events - Save up to \$500
- Discount on trainings - Save up to \$500
- Discount on Business Centre and meeting rooms - Save up to \$2,500
- Free posting of job offers – Save up to \$500
- Free promotion of your company
- Free invitations to trade fairs and conferences
- Free introductions to business contacts
- Exclusive promotions and offers for Members
- Free access to our team
- **Joy of being a Member - Priceless**



*Open up
to the world* ”

BUILD your capacity



TRAININGS & HUMAN RESOURCES SERVICES

We have developed a wide range of services to address the challenge of human resources in Myanmar.

Benefit from our experience to recruit the right team, to build up their capacities, and to retain them with our training programs.

“RECRUITMENT” PACKAGES

Job Posting

Rate:

- **Members** - Free of charge
- **Non-Members** - \$50/month

Services include:

- Posting of your job offer on our Recruitment Platform
- Promotion on social media (>20,000 contacts)
- Publication in our Newsletter (>2,000 contacts)
- Free introduction with headhunters and recruitment agencies

Recruitment Service

Rate:

- **Members** - \$100 fees + 10% gross salary
- **Non-Members** - \$100 fees + 15% gross salary

Services include:

- Counsel in defining your needs
- Advice on how to build your job offer
- Publishing and sharing of your job offer (see “Job Posting” Package)
- Pre-selection of candidates
- First interviews and selection of finalists
- Support in choosing the right candidate
- Follow-up until completion of recruitment

Wage Portage

This package includes domiciliation in our Business Centre, and allows you to be represented in Myanmar without registering a company

Rate: \$300/month + 15% of gross salary

Services include:

- Support in recruitment of your representative
- 1-year Membership at CCI France Myanmar
- 1 desk in our Business Centre (\$250/month)
- Employment contract with CCI France Myanmar for your representative in Myanmar
- Admin services
- Daily support and direct access to our team
- Access to our network and contacts
- Free access to events in our Business Centre

“ *Need to hire the right team or to have a representative in Myanmar?* ”



PROFESSIONAL TRAINING PROGRAMS

Corporate Trainings

Custom-made trainings for your team only, adapted to your needs, and taking place in your company.

Rate: Price on demand

Services include:

- Advice on objectives of the training
- Preparation of the training with one of our trainers
- Possibility of translation in Burmese language (additional fees may apply)
- Tailor-made training for your staff in your own premises
- Follow-up on training and post-evaluation with you and the trainer
- Training certificate provided to the participants
- Free access to 1 of our morning seminars for the participants



Professional Trainings

Regular trainings taking place at CCI France Myanmar. Please check our Training Catalogue for more information on our training programs.

Rates for 24-hour to 30-hour trainings:

- **Members** - \$250
- **Non-Members** - \$350

Services include:

- Trainings at CCI France Myanmar in small groups on a large range of topics
- Professional trainers with international and Myanmar experience
- Short modules of 24-hour to 30-hour trainings depending on your needs
- Training certificate provided to the participants
- Free access to 1 morning seminar for the participants

Examples of trainings:

- Human Resources, Legal & Compliance, Digital Marketing, Executive Assistant, Leadership & Management, Customer Services, Finance & Accounting, Communication & Branding, Sales Techniques,...

Workshops (up to 6 hours)

Regular trainings taking place at CCI France Myanmar. Please check our Training Catalogue for more information on our training programs.

Rates/module:

- **Members** - \$35
- **Non-Members** - \$50

Rates/package (5 modules):

- **Members** - \$140
- **Non-Members** - \$200

Examples of trainings:

- Hospitality Management, Supervisory Skills, Effective Problem Solver, Sales Fundamentals, Business Communication...

“**No1 choice of
No1 companies**”

- Accor
- AGS Four Winds
- Artelia
- Atalian
- Bioderma
- Byma
- Cathay Pacific
- CB Bank
- City Mart
- CMA CGM
- Colliers International
- Conyat Create
- Exera
- Ikon Mart
- Legrand
- KBZ Bank
- Médecins Sans Frontières
- Melia Hotel
- My World
- Nestlé
- PTTEP
- RMA Group
- Schindler
- Schneider Elec.
- Sule Shangri La
- Synapse
- Total
- Vinarco
- WWF
- Yangoods
- Yoma Group

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YANGON OFFICE

Parkside One Building - 271/273 Bagayar Street
Sanchaung Township - Yangon - Myanmar
+95 9 425 450 546
contact@ccifrance-myanmar.org

MANDALAY OFFICE

Block 2 - Unit 5 - 2nd Floor
Between Mingalar 2 and 3 Street
Mingalar Mandalay Compound
Chan Mya Tar Zi Township – Mandalay – Myanmar
+95 9 798 975 853
contact@ccifrance-myanmar.org

WWW.CCIFRANCE-MYANMAR.ORG