



Business Services



Membership



Trainings & HR Services

With you, all the way to the top!

**Catalogue of services
2024**



Our Partner Members



CMA SHIPS

FMIDecaux



MERCURE
HOTEL
YANGON KABA AYE

NOVOTEL
YANGON MAX

PARKROYAL
YANGON



Schneider
Electric



/yever
smarter together



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EXPLORE *new opportunities*

BUSINESS SERVICES

We have been supporting companies in Myanmar for more than 20 years, since 1996.

Benefit from our deep expertise, our large network, and our wide range of services to prospect, enter and develop in the Myanmar market.



“ *No need to look, we’ll find it
for you!* ”

“EXPLORE MYANMAR” PACKAGES

Market studies / Sourcing missions

Rate: Price on demand

Services include:

- Analysis and presentation of your sector (data, evolution, key players, prospective, SWOT...)
- Tailor-made market research for distributors or suppliers in your sector
- Presentation of the study by our team

Business Visit

Rate: \$500

Services include:

- Business Visa to Myanmar
- Transfer from & to airport
- Booking in a hotel of your choice (*price of hotel room not included*)
- Introductory meeting at CCI France Myanmar for a presentation of the market
- Free access to our Business Centre if you need to connect and work (*for the duration of your stay limited to 3 days*)
- Free access to a meeting room for your meetings if requested (*depending on availability*)
- Free organization of 3 business meetings

Optional package

Rate: Price on demand

Services include:

- Organisation of business meetings with potential partners/distributors/suppliers
- Transport to all meetings
- Participation in meetings of one of our staff for translation, if needed/required
- Report following your meetings prepared by our team
- Follow-up with your prospects by our team



“FIRST STEPS” PACKAGES

Create your company

This package helps you prepare the creation of your company in Myanmar, so that you can start your operations in the best conditions

Rate: \$300

Services include:

- Introductory meeting with CCI France Myanmar for presentation of the market
- General presentation of your sector
- Sharing of business intelligence and market data at our disposal
- 1 free meeting for advice/counsel on business plan with a professional of your sector
- 1 free introductory meeting with a law firm
- Organisation of 3 meetings with banks, supplier and service providers
- Emails of introduction to Members
- Contacts sharing of potential partners

Not included:

- Additional legal services by law firm, registration of company (DICA, MIC...), obtention of licences, other administrative processes...

Wage Portage/Umbrella Contract

This package includes domiciliation in our Business Centre, and allows you to be represented in Myanmar without registering a company

Rate: 10% of gross salary

Services include:

- Support in recruitment of your representative
- Employment contract with CCI France Myanmar for your representative in Myanmar
- Admin services:
 - Monthly payroll
 - Advance on expenses
 - Income taxes
 - Visa and stay permit
 - and other admin processes
- Daily support and direct access to our team
- Access to our network and contacts
- Free access to events in our Business Centre

Note : you'll need to purchase a 1-year membership with CCI France Myanmar.



*Come on in,
we're open for
business!*

Commercial Representation

This package allows you to be represented in Myanmar without registering a company

Rate: \$200/day (8 hours)

Services include:

- Time-share sales agent in Myanmar (CCI France Myanmar Team)
- Market research report and prospection
- Preparation of your literature/communication in Burmese language
- Meetings with prospects/clients/distributors/suppliers
- Representation of your company during trade fairs/conferences/business events
- Meeting reports



“BUSINESS CENTRE” PACKAGES

in Yangon

Office Renting/Domiciliation

This package allows your start small, or to domicile your company representative when using our Wage portage/Umbrella contract service

Rate:

Capacity	Members	Non-Members
Indiv. hotdesk	\$150/month	\$200/month
6-person office	\$800/month	\$1000/month

Services include:

- Mail and reception service
- Electricity + Wi-Fi connection
- Free unlimited access to meeting rooms (depending on availability)
- Printing and scanning
- Free flow of coffee, tea and water
- Free access to events in our Business Centre
- IT support if necessary
- Direct access to our team for support

Virtual Domiciliation

This package allows you to use our Business Centre as your official business address in Myanmar

Rate:

- **Members** - \$80/month (1-year contract)
- **Non-Members** - \$100/month (1-year contract)

Services include:

- Domiciliation address of your company in our Business Centre
- Mail and message reception services
- Free access to our meeting rooms (2 hrs/week)
- Free access to an individual hotdesk in our Business Centre (2 hrs/week)
- Free access to events in our Business Centre
- Direct access to our team for support



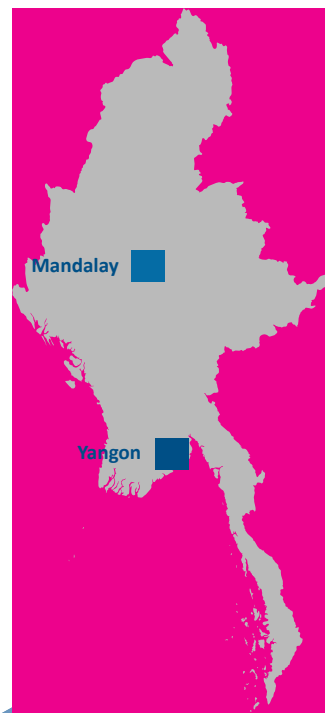
Meeting/Training Rooms

Rate:

Capacity	Members		Non-Members	
	1/2 Day	Full Day	1/2 Day	Full Day
15-25 persons	\$100	\$150	\$150	\$200

Services include:

- Free WiFi Internet Access
- Free access to scanner and printer (max. 10 pages)
- Unlimited water, coffee, tea (no food)
- Equipment (TV or Video-projector + screen)



*“Ready-to-use offices,
in prestigious buildings,
at premium locations!”*



OTHER BUSINESS SERVICES

Organisation of Your Event

Benefit from our experience and contacts to organise your business or social event in Myanmar

Management fees:

- Webinar - \$100 for members
- Conference - from \$150 for members
- Gala Dinner (1 evening) - \$1,000
- Other event - On demand

Services include:

- Preparation meeting with you to discuss your budget, concept, targets, and other details
- Negotiations with venues and suppliers
- Propositions of quotations and concepts
- Organisation of the event with suppliers
- Use of our network of contacts for invitations
- Promotion of your event on our media
- Management of the organisation on site

Not included:

- The package only includes management fees. It doesn't include all the services and equipment provided by suppliers (venue, F&B, sound & video, performances, printing, and so on)

Business Surveys

Rate: on demand

Presentation of service:

- Employee satisfaction survey
- Sectorial salary survey
- Annual Myanmar Salary Survey

Translation of Commercial Literature (Burmese/Fr/Eng)

Rate: \$25/page

Presentation of service:

- Translation of commercial literature (brochures, leaflets, website, posters, other documents) from French/English to Burmese or from Burmese to French/English



Who said you
had to do it alone?

Advertising Packages

Buy advertisement space in our publications to promote your company, products, services

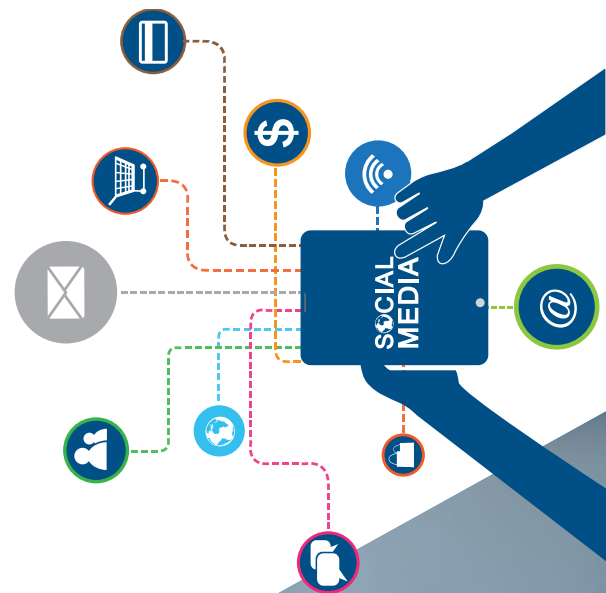
Rates for 1 full page:

- Myanmar Salary Survey - \$500
- Human Resources Guide - \$300
- Entrepreneurs' Guide - \$300
- Membership Directory - \$500 (*free of charge for Partner Members*)

Not included:

- Design of your advertisement

Please contact us for more information on each of these publications.



Grow in our **COMMUNITY**



MEMBERSHIP

Our business community of Members brings together more than 80 companies of 8 nationalities (46% French, 35% Myanmar, 19% others).

Join our community to get access to:

- our network of 3,000 business contacts
- our 45+ annual business events
- our 20,000+ contacts on social media
- special discounts on all our services
- our team and business intelligence

MEMBERSHIP PACKAGES

	Benefits	Partner Members (4,250,000 MMK)	Corporate Members (1,875,000 MMK)	SME Members (1,125,000 MMK)	Organisation Members (875,000 MMK)	Individual Members (500,000 MMK)	Young Professional (375,000 MMK)
EVENTS BENEFITS	Your logo on roll-up at all events	•					
	Priority registration to all events	•					
	Free seats at AGM	3	2	1	1	1	1
	Free participation in breakfast events	•	•	•	•	•	•
	Member rate to networking cocktails	•	•	•	•	•	•
	Access to "Members only" events	•	•	•	•	•	•
COMMUNICATION BENEFITS	Your logo in all our communications	•					
	1 full-page advertisement in Membership Directory	•					
	1 annual post to promote you as a Partner Member	•					
	Annual advertorial on website and in newsletter	3	2	1	1		
	1 page of presentation on our website	•	•	•	•		
	1 page of presentation in our Membership Directory	•	•	•	•		
	1 interview for our Speak Up! Podcast	•	•	•	•		
	Organisation of 1 Open Doors visit	•	•	•	•		
	Sharing your news on website, in newsletter and on social media	•	•	•	•		
BUSINESS SUPPORT BENEFITS	Priority for free tickets to trade fairs, conferences and partner events	•					
	Access to our SLACK Workspace	•	•	•	•	•	•
	Free support by our team	•	•	•	•	•	•
	Free matchmaking and contacts	•	•	•	•	•	•
	Free business intelligence (press reviews, calls for tenders, memos...)	•	•	•	•	•	•
	Free access to our Members Committees (conditions apply)	•	•	•	•	•	•
	Discounts and access to services of other CCI France in Asia-Pacific	•	•	•	•	•	•
OTHER BENEFITS	Discounts on all business services and training programs	•	•	•	•	•	•

EXTEND YOUR BUSINESS NETWORK

Networking Events & Contacts

Participate in our 40+ annual Networking Events and Conferences, and get access to our network of 3,000+ business contacts. With us, you will be at the right place, at the right time!

Included in Membership:

- Free participation in our breakfast conferences and networking events (Connect@Breakfast, Seminars, Breakfast Talks, French Ambassador's Brief, Training Seminars)
- Members' rate at joint Networking Cocktails
- Access to Members only events
- Free participation in Annual General Meeting
- Free invitations to partnering trade fairs and conferences
- Free participation in Open Door events
- Free introduction to contacts by our team
- Access to our Members Committees (additional fees may apply)

Promote Your Company

Benefit from our communication services, advertising packages, and 20,000+ contacts on social media to promote your company. Be visible, be out there!

Included in Membership:

- Free page of presentation of our Website
- Free page of presentation in our Directory
- Free sharing of news, articles, posts about your company on social media (>20,000 contacts)
- "Member of the Day" – 1 post/year to promote your company on social media
- "Member of the Week" – 1 interview/year to promote your company on social media and in our newsletter
- "Business Talks" – Organisation of business events to present your activities
- "Open Doors" – Organisation of 1 free visit of your company per year
- 1 Full page of advertising in our Membership Directory (Partner Members only)
- Your logo in all communication + events (Partner Members only)



*Open up
to the world* ”

Save up to \$4,000/year on Services

Get special Members' discounts on business services, events, trainings... Do more, with less!

Included in Membership:

- Free participation in events - Save up to \$500
- Discount on trainings - Save up to \$500
- Discount on Business Centre and meeting rooms - Save up to \$2,500
- Free posting of job offers – Save up to \$500
- Free promotion of your company
- Free invitations to trade fairs and conferences
- Free introductions to business contacts
- Exclusive promotions and offers for Members
- Free access to our team
- **Joy of being a Member - Priceless**



BUILD
your capacity



TRAININGS & HUMAN RESOURCES SERVICES

We have developed a wide range of services to address the challenge of human resources in Myanmar.

Benefit from our experience to recruit the right team, to build up their capacities, and to retain them with our training programs.

“RECRUITMENT” PACKAGES

Job Posting

Rate:

- **Members** - Free of charge
- **Non-Members** - \$50/month

Services include:

- Posting of your job offer on our Recruitment Platform
- Promotion on social media (>20,000 contacts)
- Publication in our Newsletter (>2,000 contacts)
- Free introduction with headhunters and recruitment agencies

Recruitment Service

Rate:

- **Members** - \$100 fees + 10% gross salary
- **Non-Members** - \$100 fees + 15% gross salary

Services include:

- Counsel in defining your needs
- Advice on how to build your job offer
- Publishing and sharing of your job offer (see “Job Posting” Package)
- Pre-selection of candidates
- First interviews and selection of finalists
- Support in choosing the right candidate
- Follow-up until completion of recruitment

Payroll Service

Rate:

- \$30 per person per month

Services include:

- Salary Calculations
- Payroll Preparation
- Personal Income Tax Calculation (PIT)
- Bank Transactions
- Submit annual salary and tax report
- Government Tax Office Reporting

Note : It is advisable for your company to be based in Myanmar.

“Need to hire the right team or to have a representative in Myanmar?”



PROFESSIONAL TRAINING PROGRAMS

Corporate Training

Custom-made training for your team only, adapted to your needs, and taking place in your company.

Rate: Price on demand

Services include:

- Advice on objectives of the training
- Preparation of the training with one of our trainers
- Possibility of translation in Burmese language (additional fees may apply)
- Tailor-made training for your staff in your own premises
- Follow-up on training and post-evaluation with you and the trainer
- Training certificate provided to the participants
- Free access to 1 of our morning seminars for the participants

Professional Training

Regular training taking place at CCI France Myanmar office or online. Please check our Training Catalogue for more information on our training programs.

Rates for 24-hour to 30-hour trainings:

- **Members** - \$250
- **Non-Members** - \$350

Services include:

- Training at CCI France Myanmar in small groups on a large range of topics
- Professional trainers with international and Myanmar experience
- Short modules of 24-hour to 30-hour trainings depending on your needs
- Training certificate provided to the participants
- Free access to 1 morning seminar for the participants

Examples of trainings:

- Human Resources, Legal & Compliance, Digital Marketing, Executive Assistant, Leadership & Management, Customer Services, Finance & Accounting, Communication & Branding, Sales Techniques,...



“**No1 choice of
No1 companies**

Workshops (up to 6 hours)

Regular workshops taking place at CCI France Myanmar or online. Please check our Training Catalogue for more information on our training programs.

Rates/module:

- **Members** - \$35
- **Non-Members** - \$50

Rates/package (5 modules):

- **Members** - \$140
- **Non-Members** - \$200

Examples of trainings:

- Hospitality Management, Supervisory Skills, Effective Problem Solver, Sales Fundamentals, Business Communication...

Accor
AGS Four Winds
Artelia
Atalian
Bioderma
Byma
Cathay Pacific
CB Bank
City Mart
CMA CGM
Colliers International
Conyat Create
Exera
Ikon Mart
Legrand
KBZ Bank
Médecins Sans Frontières
Melia Hotel
My World
Nestlé
PTTEP
RMA Group
Schindler
Schneider Elec.
Sule Shangri La
Synapse
Total
Vinarco
WWF
Yangoods
Yoma Group

...



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